

Trade Equivalency Assessment – Reassessment Application Form

This form is for Trade Equivalency Assessment applicants who were assessed but not approved, have additional evidence, documentation, or references to provide, and want to apply to be reassessed. To be approved, you must provide new evidence or references that would alter the initial assessment decision.

For the requirements for each trade, refer to the [Trade Equivalency Assessment Application Guide](#), also available online at skilledtradesontario.ca/experienced-workers/trade-equivalency-assessment.

Complete applications (including supporting documentation) may be submitted by email (assessments@skilledtradesontario.ca).

Section A – Applicant Information

First name		Last name		Date of birth (mmm-dd-yyyy)	
Account #		Note: If your phone number, email, or address have changed since submitting your initial application, please provide your current information, otherwise skip ahead to 'Reassessment Information' section.			
Cellular telephone number		Home telephone number		Business telephone number	
Email address				Rural route/PO box	
Street number	Street name			Unit number	
City/town		Province	Postal code	Country	

Section B – Reassessment Information

Trade name	Trade code
Reason(s) for reassessment request: Application submission includes: <ul style="list-style-type: none"> <input type="checkbox"/> new experience verifications from references (such as an employer) <input type="checkbox"/> new evidence/supporting documentation that proves skills and/or experience <input type="checkbox"/> updated contact information for references who previously could not be reached <input type="checkbox"/> proof that additional trade-specific requirements have been met 	

Description/Explanation (attach additional pages if needed)

Provide a written explanation explain why what you are submitting should alter the assessment decision.

Section C – Fee Payment

Reassessment fee: \$100 plus HST (\$113.00)

Payment options:

Credit card

Call 647-847-3000 or 1-855-299-0028 (toll-free in Ontario). Do not email or mail credit card information.

or

Certified cheque or money order

Enter number and attach to application.

Certified cheque or money order number

Notes:

- All payments to be made to 'Skilled Trades Ontario'.
- Fees are in Canadian dollars and are subject to change.
- A separate assessment fee applies for each trade application.
- Examination and certification fees are not included.
- Canadian Forces veterans and reservists are exempt from application fees. If you are a Canadian Forces veteran/reservist, submit a completed [Canadian Forces Veteran/Reservist Fee Exemption Application Form](#) and do not include payment.