



DEVELOPMENTAL SERVICES WORKER

LEGEND

Ontario College of Trades OCOT

Ministry of Advanced Education and Skills Development MAESD

Phase #1: Registration

Submit Application for Apprenticeship Training to MAESD Apprenticeship Office

Register a Training Agreement with MAESD
(i.e. sign Registered Training Agreement (RTA))

Submit OCOT (Apprentice Class) Membership Application
(with \$60 +HST annual membership fee within 90 days of RTA)

Obtain Apprenticeship Training Standard from OCOT
(<http://www.collegeoftrades.ca/training-standards>)

Complete in-school training

Complete the 780 hours of in-class training as set out in the Curriculum Training Standard established by OCOT at an Ontario College of Arts and Technology approved by MAESD.

Complete on-the-job training

Complete the competencies set out in the Apprenticeship Training Standard Log Book established by OCOT; benchmark to become competent is 3,720 hours

Maintain OCOT membership fee: \$60 +HST (annually)

Apprentice eligible to apply for *Loan for Tools* and other grants/incentives

Phase #2: Apprenticeship

Submit completed Apprenticeship Training Standard to local MAESD Apprenticeship Office

MAESD issues Certificate of Apprenticeship

Apprentice eligible to apply for *Apprenticeship Completion Bonus*

Sponsor eligible to apply for *Apprenticeship Completion Employer Bonus*

Option to apply for Certificate of Qualification and membership in OCOT's Journeypersons Class

Note: DSW is a voluntary trade; membership in OCOT's Journeypersons Class is optional

Phase #3: OCOT/MAESD Certification

Complete additional course and practical requirements and obtain an Developmental Services Worker (DSW) Diploma

Note: Diploma requirements vary depending on the Ontario College of Applied Arts and Technology program; in general, bridging should be done at the same College where in-school apprenticeship training was completed.

Phase #4: DSW Bridging